



Urban Planning Programme – City of Dollard-des-Ormeaux

Participatory Workshop: December 14, 2020 - 7:00 p.m. – 9:00 p.m.

Executive summary - Participant Guide

1. CONTEXT - DEFINING THE CITY TOGETHER

The City of Dollard-des-Ormeaux's Urban Planning Programme review process is the subject of a participatory process with citizens, carried out in two stages.

A survey validating the strengths and weaknesses of the territory as well as the population's expectations was answered by more than 500 citizens in early 2020. This consultative activity fed into the development of the vision, the preliminary planning orientations and the resulting objectives and action plan.

In December 2020, a participatory workshop is held with a group of citizens in order to validate certain courses of action proposed in the action plan and to guide the revision of the urban planning by-laws. Municipal staff and elected officials may be present during the consultative exercise as observers.

2. OBJECTIVE OF THE PARTICIPATORY WORKSHOP

The public was consulted during the first phase of the participatory approach on the major development priorities to guide the vision and development orientations of the Urban Planning Programme. The second phase of the participatory approach aims to assess the degree of citizen support for the way in which these major principles are translated into concrete terms. The objective is therefore to decide on the implementation approach to be recommended for certain measures (regulatory, incentive, exemplary, etc.). The participatory workshop aims not only to take the pulse of the population on certain strategies, but also to stimulate a dialogue between citizens on the means of implementation available to the City to achieve its development vision.

In order to do so, part of the participatory workshop will first be allotted to a summary presentation of the survey results, the vision statement, the development directions and the objectives that form the basis of the action plan. The major part of the participatory workshop is then devoted to a period of discussion and reflection in small groups among citizens on the scope of various strategies proposed in the action plan.

Objectives:

- Present the vision and preliminary orientations, and their involvement in implementation;
- Assess the degree of citizen support for some of the implementation strategies.

3. PARTICIPATION FORMULA

The Participatory Workshop will be held with a virtual consultation.

Those wishing to participate must contact Kerri Strotmann at Projet_Refonte@DDO.qc.ca

4. PROPOSED AGENDA

The meeting will last approximately 1 hour and 45 minutes and will be structured in three (3) parts:

TOTAL 35 min 5 min 25 min 5 min	Information Welcoming online participants. Presentation of: the issues identified from the portrait of the territory; the survey results; the draft vision statement; the development directions and the preliminary objectives. Instructions for the participatory portion of the workshop.
TOTAL 45 min 45 min	Participation Evaluation of the implementation strategies in working groups facilitated by the Provencher-Roy team (4-5 strategies/team).
TOTAL 20 min 20 min	Conclusion Sharing of the highlights of each team exchange in the form of a collective plenary session.

Welcoming online participants (± 5 minutes)

- Participants will progressively arrive at the videoconference and will all be grouped together for the informative phase of the workshop.
- The Provencher_Roy team will welcome the participants and briefly remind them of the scope of the Urban Planning Programme and its progress.

Presentation of the issues identified from the portrait of the territory; the survey results; the draft vision statement; the development directions and the preliminary objectives (± 25 minutes)

- The Provencher_Roy team will present a summary of the major issues that emanated from the portrait of the territory and the main results of the survey. These are the basis of the proposed vision statement as well as the development orientations and objectives. Examples of implementation tools may accompany the presentation to illustrate the various ways in which the objectives pursued can take shape.

Instructions for the participatory portion of the workshop (± 5 minutes)

- The Provencher_Roy team will explain the instructions to participants for the participatory phase of the workshop.
- Afterwards, a person responsible for the logistics of the workshop will divide the participants into 5 working groups on the virtual platform. The working groups will discuss 4-5 implementation strategies each. In order to get a nuanced picture of the degree of citizens' support for the proposed measures, the same strategies will be discussed by several groups.

Evaluation of the implementation strategies in working groups facilitated by the Provencher-Roy team (4-5 strategies/team) (± 45 minutes)

- A facilitator from the Provencher_Roy team is assigned to each group. He or she is responsible for further explaining the different strategies discussed by the group, as well as for ensuring time management and fair speaking among participants. The facilitator is also responsible for taking notes via a form.
- The facilitator begins the exercise by going around the table with the participants to introduce themselves. Together, the group identifies a volunteer representative to speak in the collective plenary.
- The facilitator can share his or her screen and have photos, projects or cards to support the popularization of the strategies.

Collective plenary session (± 20 minutes)

- A person responsible for the logistics of the workshop will gather the participants for a collective plenary facilitated by the Provencher_Roy team. The representative of each working group will have a few minutes to present the highlights of the discussions and the recommended strategies.
- The Provencher_Roy team will thank the participants, present the next steps and close the event.

5. INSTRUCTIONS FOR VIRTUAL PUBLIC CONSULTATION

The City of Dollard-des-Ormeaux and the firm Provencher_Roy would like to thank you for your interest in the participatory workshop on the new Urban Planning Programme, to take place on **Monday, December 14 from 7:00 to 9:00 p.m.**

Should you wish to participate in this participatory workshop, please contact Kerri Strotmann at Projet_Refonte@DDO.qc.ca