

REVISION REQUEST – SITE PLANNING AND ARCHITECTURAL INTEGRATION PROGRAMME (SPAIP By-Law No. 99-875)

This form does not authorize the commencement of any work

ADDRESS			SUITE OR APARTMENT		
OCCUPANT			<input type="checkbox"/> OWNER <input type="checkbox"/> TENANT		
TEL. 1	TEL. 2		EMAIL		
IF THE APPLICANT IS NOT THE OWNER OF THE PROPERTY, IS THE OWNER'S LETTER OF AUTHORIZATION INCLUDED?		<input type="checkbox"/> YES	<input type="checkbox"/> NO*	*IF NOT, THE REQUEST CAN NOT BE PROCESSED	
AT THE TIME OF THE REQUEST, ARE THERE ANY TENANTS LIVING THE BUILDING?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	HAVE THEY BEEN ADVISED IN WRITING?	<input type="checkbox"/> YES <input type="checkbox"/> NO

CONTACT – PERSON RESPONSIBLE FOR THE REQUEST

NAME		
ADDRESS		SUITE OR APARTMENT
TEL. 1	TEL. 2	
EMAIL		
TYPE OF PROJECT (WORK)		

DOCUMENTS REQUIRED

1. DOCUMENTS REQUIRED FOR ALL SPAIP REVISION REQUESTS (two copies)

	YES	NO	TO BE SUBMITTED BY:	N/A
WRITTEN SUMMARY OF PROJECT, indicating how it respects the SPAIP By-law	<input type="checkbox"/>	<input type="checkbox"/>		
LETTER OF AUTHORIZATION FROM THE OWNER (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>		
FORM RELATING TO THE REM TRANSPORTATION DUES available on the ARTM website at https://www.artm.quebec/redevances-rem/ (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>		
CERTIFICATE OF LOCATION of the existing property AND/OR IMPLANTATION PLAN signed and sealed by a land surveyor	<input type="checkbox"/>	<input type="checkbox"/>		
ARCHITECTURAL PLANS (Elevations and floor plans)	<input type="checkbox"/>	<input type="checkbox"/>		
COLOUR PHOTOGRAPHS of each elevation of the building and/or property and of the neighbouring buildings	<input type="checkbox"/>	<input type="checkbox"/>		
SAMPLE MATERIALS (including brochures and pamphlets for windows, doors, roofs, and any other architectural elements)	<input type="checkbox"/>	<input type="checkbox"/>		
SIGN PLAN (including dimensions, materials and message in accordance with By-Law 00-881 concerning Signs)	<input type="checkbox"/>	<input type="checkbox"/>		
SITE LAYOUT PLAN (parking areas, landscaping, trees to conserve, species to plant, etc.)	<input type="checkbox"/>	<input type="checkbox"/>		

2. DOCUMENTS REQUIRED FOR MAJOR WORK AND/OR EXTENSIONS

ALL THE DOCUMENTS REQUIRED IN SECTION 1, AND:

	YES	NO	TO BE SUBMITTED BY :	N/A
SOIL STUDY	<input type="checkbox"/>	<input type="checkbox"/>		
TOPOGRAPHICAL PLAN (existing and proposed land levels)	<input type="checkbox"/>	<input type="checkbox"/>		

3. DOCUMENTS REQUIRED FOR NEW CONSTRUCTIONS

ALL THE DOCUMENTS REQUIRED IN SECTION 1 & 2, AND:

	YES	NO	TO BE SUBMITTED BY :	N/A
COLOURED RENDERING/PERSPECTIVE	<input type="checkbox"/>	<input type="checkbox"/>		
INSERTION PLAN IN COLOUR (Façades of the proposed construction with the neighbouring buildings on either side)	<input type="checkbox"/>	<input type="checkbox"/>		
WASTE MANAGEMENT PLAN	<input type="checkbox"/>	<input type="checkbox"/>		
SNOW MANAGEMENT PLAN	<input type="checkbox"/>	<input type="checkbox"/>		
PLAN LOCATING THE ELECTRICAL/TELECOMMUNICATIONS NETWORKS	<input type="checkbox"/>	<input type="checkbox"/>		

PLEASE PROVIDE THE FOLLOWING INFORMATION:

PROPOSED MATERIALS	TYPE	MODEL	COLOUR
*Please specify the colour in parentheses if the colour name is unclear.	EXAMPLE: MASONRY	EXAMPLE: LAFITT STONE BY PERMACON	EXAMPLE: NEWPORT GRAY (*Dark Gray)
FACING MATERIALS			
ARCHITECTURAL DETAILS, COLUMNS AND TRIM			
SOFFITS AND FASCIA			
WINDOWS			
FRONT DOOR			
GARAGE DOOR			
DOORS			
STAIRS, LANDING			
RAILINGS			
ROOF			
DRIVEWAY, ACCESSWAY			
WOULD YOU LIKE YOUR SAMPLES RETURN FOLLOWING THE REVISION PROCESS?			<input type="checkbox"/> YES <input type="checkbox"/> NO

SIGNATURE OF THE OWNER OR APPLICANT	
PLEASE PRINT NAME	DATE

--- Section reserved for administration ---

Matricule: _____ Cadastre: _____ Zone: _____ Date of work commencement: _____
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Received by: _____
 Date: _____